

FAIRVIEW PROPERTY OWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
Sandpiper Room
February 17, 2021
9:30AM

Pursuant to duly given notice, the Board of Directors for Fairview P.O.A, Inc. was called to order by President Chuck Devine at 9:30 am on February 17, 2021 in the Sandpiper Room, Sun City Center, FL.

ROLL CALL: Board of Directors present included Chuck Devine, Susan Carpenter, Joy Frisch and Barbara Tater. Marge Weber was unable to attend this meeting. A quorum of the board was declared present. Also, in attendance were four members of the association, Bright View Landscaping representatives John Cornelius (Branch Manager) and Jose Shears (Account Manager / Point of Contact) and Kathy Trimmer, as a representative from Communities First Association Management.

APPROVAL OF MINUTES: Motion was made by Joy Frisch, seconded by Susan Carpenter and unanimously approved to accept minutes from October 8, 2020 and November 10, 2020 Board of Directors Meeting as presented

PRESIDENT'S REPORT: Chuck Devine reported that John Cornelius and Jose Shears were invited to the meeting, to provide update on activity and answer questions or concerns member may have regarding their lawn.

BrightView: John Cornelius expressed his appreciation to the association for selecting BrightView as their lawn contractor. John explained that since being awarded the contract they have targeted the broadleaf weeds, the next treatment will be targeting grassy weeds. In May top choice will be applied and one of the benefits of this chemical is it also assist with ants and mole crickets. Member indicated they were very pleased with services, however requested grass be allowed to grow up to the edging rather than exposing dirt around the edging. Chuck Devine requested list of additional services available be provided for members consideration.

Entranceway: Chuck Devine reported that several plants in the flower beds at both entranceways of the association need to be replaced. Brightview will inspect the irrigation and provide quote for repairs. Joy Frisch and Laura Lee volunteered to work with BrightView on selection of plants for the entranceway.

TREASURER'S REPORT: Kathy Trimmer provided recap of January 2021 financials with variances identified.

MANAGER'S REPORT: Kathy Trimmer reported inspection of the association was completed on January 21, 2021. While the large majority of observations have been resolved, one property continues to have outstanding issues that need attention.

OLD BUSINESS:

- **Sidewalk Repair:** Joy Frisch reported that she has been in contact with Hillsborough County Public Works regarding outstanding work orders. Concern was expressed about condition of other sidewalks within the association. Joy requested members contact her with address so she can report to representative at the county and obtain a reference number for follow-up.

NEW BUSINESS

- **Architectural Guidelines:** Susan Carpenter provided draft of architectural guidelines for the board's input. Recommendations will be reviewed, and changes made for clarification. While guidelines are the responsibility of the board, prior to approval a copy will be provided to the membership for their review.

- **OTHER BUSINESS**
None

ADJOURNMENT: There being no further business, meeting was adjourned at 11:07 am.

Respectfully submitted,

Joy Frisch, Secretary
Kathy Trimmer, Reporter